



**NAVAJO NATION DEPARTMENT OF JUSTICE**  
**OFFICE OF THE ATTORNEY GENERAL**

ETHEL B. BRANCH  
Attorney General

HEATHER CLAH  
Deputy Attorney General

**DEPARTMENT OF JUSTICE**  
**INITIAL ELIGIBILITY DETERMINATION**  
**FOR NAVAJO NATION FISCAL RECOVERY FUNDS**

**RFS/HK Review #:** \_\_\_\_\_

**Date & Time Received:** \_\_\_\_\_

**Date & Time of Response:** \_\_\_\_\_

**Entity Requesting FRF:** \_\_\_\_\_

**Title of Project:** \_\_\_\_\_

**Administrative Oversight:** \_\_\_\_\_

**Amount of Funding Requested:** \_\_\_\_\_

**Eligibility Determination:**

- ☐ FRF eligible  
☐ FRF ineligible  
☐ Additional information requested

**FRF Eligibility Category:**

- ☐ (1) Public Health and Economic Impact  
☐ (2) Premium Pay  
☐ (3) Government Services/Lost Revenue  
☐ (4) Water, Sewer, Broadband Infrastructure

**U.S. Department of Treasury Reporting Expenditure Category:** \_\_\_\_\_

- ☐ Missing Form
- ☐ Supporting documentation missing
- ☐ Project will not be completed by 12/31/2026
- ☐ Ineligible purpose
- ☐ Submitter failed to timely submit CARES reports
- ☐ Additional information submitted is insufficient to make a proper determination
- ☐ Expenditure Plan incomplete
- ☐ Funds will not be obligated by 12/31/2024
- ☐ Incorrect Signatory
- ☐ Inconsistent with applicable NN or federal laws

[illegible]

Name of DOJ Reviewer: \_\_\_\_\_

Signature of DOJ Reviewer: 

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to [arpa@nndoj.org](mailto:arpa@nndoj.org).** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDNJ Initial Eligibility Determination is based on the documents provided, which NNDNJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDNJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

**THE NAVAJO NATION  
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN  
FOR GOVERNANCE-CERTIFIED CHAPTERS**

FOOTNOTES  
BOOK CENTER

**Part 1. Identification of parties.**

Governance-Certified Chapter requesting FRF: Houck Chapter Date prepared: 03/15/23

Chapter's P.O. Box 127 phone & email: 928-688-2734  
mailing address: Houck, AZ 86506 website (if any): houck@navajochapters.org

This Form prepared by: Laura Lee Yazzie phone/email: 928-688-2734 houck@navajochapters.org  
Laura Lee Yazzie, Chapter Manager 928-688-2734  
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: HOUSE WIRING PROJECT

Chapter President: Fred Footracer phone & email: 928-245-9130 ironheadfred433@gmail.com  
Chapter Vice-President: Ernest Hubbell phone & email: 928-551-0822 ernhub@gmail.com  
Chapter Secretary: Virginia M. Barker phone & email: 505-409-3271 pudgievalley@yahoo.com  
Chapter Treasurer: Virginia M. Barker phone & email: 505-409-3271 pudgievalley@yahoo.com  
Chapter Manager or CSC: Laura Lee Yazzie phone & email: 928-551-0812 loraleeyaz814@yahoo.com  
DCD/Chapter ASO: Patricia Begay phone & email: 928-871-7515 pdbegay@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): Licensed Contractor with electrical experience in all aspects of electrical wiring. ☐ document attached

Amount of FRF requested: 350,000.00 FRF funding period: 12/01/24 to 09/30/2026  
indicate Project starting and ending/deadline date

**Part 2. Expenditure Plan details.**

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

Houck Chapter is requesting to upgrade & rewire old electric house-wiring to be replaced for 15 homes. The Chapter conducted a community assessment for each home to determine old homes that need new electrical wiring, and it is a major critical factor for our elders, disabled who live in hazardous condition & could result in a fire. It is harder to find compatible materials to upgrade the house wiring to modern electrical standards. It is critical to replace electrical wiring for the older homes build in 1950 to 1990, which will require major electrical upgrade. ☒ document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

Some of these homes have years of exposure to inclement weather that took its toll on the homes. The extent of damage to the foundation & support of the home may not be entirely visible, especially upgrading electrical wiring to modern electrical materials. Without house wiring renovations to the 15 homes, the living standards decrease & potentially puts families at risk of severe health concerns, possibly homelessness if a fire destroys a house, & leaving families prone to COVID-19. ☒ document attached

(c) A prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026:



The hiring of a licensed Electrical Contractor, commencing on 12/01/24, in compliance with the Chapter's FMS Procurement Process, and completed by 09/30/26. The House Wiring Project requires a licensed Electrician to assess old wiring that are possible hazardous and may indicate the electrical wiring is bad and needs replacement.

☒ document attached

(d) Identify who will be responsible for implementing the Program or Project:

The Chapter Manager, Administrative Assistant, with assistance from the Chapter Officials, in coordination with the Contractor who will conduct the electrical work.

☐ document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

The key personnel for the project will be the Chapter Manager for project oversight & the Chapter President will provide project oversight for the technical aspects of the HW Project. The ARPA funds for the project will be entered & monitored in the MIP Financial System, & a monthly financial report.

☐ document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

3.12 - Aid to High-Poverty Districts. Addition of basic services, such as electricity, running water & modern plumbing in the residents' homes are a top priority for the Chapter's Strategic 5-year Plan. The HW Project for the families will further obtain its long-term efforts for safe housing for our high-risk elders, disabled and young families, and will benefit one of the key areas identified by the Chapter. The 15 families will have a safe environment with the addition of removing old electrical wiring, bringing it up to modern standards, and the families quality-of-life will be significantly improved.

☐ document attached

### Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Houck Chapter Resolution and Budget

☒ Chapter Resolution attached

### Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

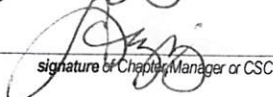
Chapter's Preparer:

  
signature of Preparer/CONTACT PERSON

Approved by:

  
signature of Chapter President (or Vice-President)

Approved by:

  
signature of Chapter Manager or CSC

Approved by:

  
signature of DCD/Chapter ASO

Approved to submit for Review:

  
signature of DCD Director

FY 2023

**THE NAVAJO NATION  
PROGRAM BUDGET SUMMARY**

Page 1 of 3  
BUDGET FORM 1

PART I. Business Unit No.: <u>NEW</u>		Program Title: <u>Houck Chapter - HOUSE WIRING PROJECT</u>		Division/Branch: <u>Division of Community Developer</u>	
Prepared By: <u>Laura Lee Yazzie</u>		Phone No.: <u>928-688-2734</u>		Email Address: <u>loraleeyaz814@yahoo.com</u>	

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
Fiscal Recovery Funds	12/1/24	350,000.00	100%	2001 Personnel Expenses				
	9/30/26			3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies				
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services				
				7000 Special Transactions				
				8000 Public Assistance				
				9000 Capital Outlay	6	0	350,000	350,000
				9500 Matching Funds				
				9500 Indirect Cost				
				<b>TOTAL</b>		\$0.00		350,000
				PART IV. POSITIONS AND VEHICLES				
				Total # of Positions Budgeted:		(D) 0	(E) 0	
				Total # of Vehicles Budgeted:		0	0	
<b>TOTAL:</b>		\$350,000.00	100%					

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

SUBMITTED BY: <u>James Akai, Deputy Director</u> <u>Laura Lee Yazzie</u> Program Manager's Printed Name Program Manager's Signature and Date	APPROVED BY: <u>Calvin Castillo, Executive Director</u> <u>3-20-23</u> Division Director / Branch Chief's Printed Name Division Director / Branch Chief's Signature and Date
---	---



FY 2023THE NAVAJO NATION  
PROGRAM PERFORMANCE CRITERIAPage 2 of 3  
BUDGET FORM 2

## PART I. PROGRAM INFORMATION:

Business Unit No.: NEW

Program Name/Title:

Houck Chapter - HOUSE WIRING PROJECT

## PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:

Houck Chapter Resolution HCR-021623-05 HCR-031623-06 HCR-031623-03

## PART III. PROGRAM PERFORMANCE CRITERIA:

1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

## 1. Goal Statement:

Install new and/or replace electrical house wiring for fifteen (15) homes

Program Performance Measure/Objective:

Complete house wiring by the end of the funding period

1	1	2	2	3	3	4	4
---	---	---	---	---	---	---	---

## 2. Goal Statement:

Program Performance Measure/Objective:

--	--	--	--	--	--	--	--

## 3. Goal Statement:

Program Performance Measure/Objective:

--	--	--	--	--	--	--	--

## 4. Goal Statement:

Program Performance Measure/Objective:

--	--	--	--	--	--	--	--

## 5. Goal Statement:

Program Performance Measure/Objective:

--	--	--	--	--	--	--	--

## PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

James Adakai, Deputy Director

Program Manager's Printed Name

Laura Lee Yazzie

Program Manager's Signature and Date

Calvin Castillo, Executive Director

Division Director/Branch Chief's Printed Name

Division Director/Branch Chief's Signature and Date



Page \_\_\_\_ of \_\_\_\_  
PROJECT FORM

FOR OMB USE ONLY: Resolution No: \_\_\_\_\_ FMIS Set Up Date: \_\_\_\_\_ Company No: \_\_\_\_\_ OMB Analyst: \_\_\_\_\_





## **HOUCK CHAPTER GOVERNANCE**

P.O. Box 127 Houck, AZ 86506 PH#: (928) 688-2734 Fax #: (928) 688-3068

Fred Footracer, Chapter President

Celicia Yazzie-Denny, Grazing Official

Ernest Hubbell, Vice President

Lomardo Aseret, Council Delegate

Virginia Barker, Chapter Secretary/Treasurer

Laura Lee Yazzie, Chapter Manager

HCR-031623-06

### **RESOLUTION OF THE HOUCK CHAPTER**

#### **ACCEPTING AND APPROVING THE ARPA ALLOCATION IN THE AMOUNT OF \$350,000.00 FOR HOUCK CHAPTER HOUSE WIRING PROJECT, AND IMPLEMENTING THE EXPENDITURE PLANS AND REPORTING REQUIREMENTS, WITH MONITORING AND OVERSIGHT BY THE NAVAJO NATION FISCAL RECOVERY FUND OFFICE**

##### **WHEREAS:**

1. The Houck Chapter was established pursuant to 26 N.N.C., Chapter 1, Sub-Chapter 1, Section 3(a) by the Navajo Nation Council CAP-34-98; and
2. The Houck Chapter complies with the Local Governance Act (LGA) and certified pursuant to 26 N.N.C., Section 102(B), which permits the Chapter to exercise authorities contained with 26 N.N.C., Section 103, including land administration authority; and
3. The Houck Chapter has the authority to provide for, promote, preserve and protect the health, safety and welfare of its community members; and
4. The FRF funds must be incurred by December 31, 2024, meaning the Navajo Nation must obligate FRF funds by that date, and the period of performance runs until December 31, 2026, with all funded chapter projects to be completed by that date; and
5. All Chapter Projects have major impacts on the Houck Community, for increased demands for electrical/water services, old houses need major house wiring, and bathroom additions, with many families without bathroom facilities, and unable to be in compliance with COVID-19 protocols; and
6. The Houck Chapter seeks all resources to accommodate short and long-term major needs for the community related to infrastructure development and have listed the ARPA House Wiring Chapter Project, in compliance with CJN-29-22, Section 3: Delegate Regional Plan, as a project to upgrade and require old electric house-wiring to be replaced for homes within the Houck Community, and it is critical to replace house-wiring for the older homes built in 1950 to 1990, which will require major electrical upgrade; and
7. The Houck Chapter Staff conducted a community assessment to determine old homes that need new electrical wiring, and it is a major critical factor for our elders and disabled who live in hazardous conditions and could result in a house fire; and
8. Houck Chapter affirms that the Chapter will only use the awarded Fiscal Recovery Funds and implement the FRF Expenditure Plan in compliance with the ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations and policies.

##### **NOW, THEREFORE, BE IT RESOLVED:**

1. The Houck Chapter hereby accepts and approves the ARPA Allocation in the amount of \$350,000.00 for Houck Chapter House Wiring Project, in compliance with the reporting requirements, with monitoring and oversight by the Navajo Nation Fiscal Recovery Fund Office.

2. The Houck Chapter will only use the awarded Fiscal Recovery Funds in compliance with the ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations and policies.

### CERTIFICATION

We hereby certify that the foregoing resolution was considered at a duly called chapter meeting at Houck (Arizona), Navajo Nation, where a quorum was present, and was motioned by John O'Keefe and seconded by Benny Lake, that same was passed by a vote of 13 in favor, 0 opposed, and 3 abstained this 16<sup>th</sup> day of March 2023.

  
Fred Footracer, Chapter President

  
Ernest Hubbell, Vice President

  
Virginia Barker, Secretary/Treasurer

**HCR-031623-06: ACCEPTING AND APPROVING THE ARPA ALLOCATION IN THE AMOUNT OF \$350,000.00 FOR HOUCK CHAPTER HOUSE WIRING PROJECT, AND IMPLEMENTING THE EXPENDITURE PLANS AND REPORTING REQUIREMENTS, WITH MONITORING AND OVERSIGHT BY THE NAVAJO NATION FISCAL RECOVERY FUND OFFICE**





## HOUCK CHAPTER GOVERNANCE

P O Box 127 Houck, AZ 86506 PH# (928) 688-2734 Fax #: (928) 688-3068  
Fred Footracer, Chapter President  
Ernest Hubbell, Vice President  
Virginia Barker, Chapter Secretary-Treasurer  
Celicia Yazzie-Denny, Grazing Official  
Lomardo Aseret, Council Delegate  
Laura Lee Yazzie, Chapter Manager

HCR-031623-03

### RESOLUTION OF THE HOUCK CHAPTER

**ACCEPTING AND APPROVING THE ARPA ALLOCATION IN THE AMOUNT OF \$1,760,467.90 FOR HOUCK CHAPTER PROJECTS, AND IMPLEMENTING THE EXPENDITURE PLANS AND REPORTING REQUIREMENTS, WITH MONITORING AND OVERSIGHT BY THE NAVAJO NATION FISCAL RECOVERY FUND OFFICE**

#### WHEREAS:

1. The Houck Chapter was established pursuant to 26 N.N.C., Chapter 1, Sub-Chapter 1, Section 3(a) by the Navajo Nation Council CAP-34-98; and
2. The Houck Chapter complies with the Local Governance Act (LGA) and certified pursuant to 26 N.N.C., Section 102(B), which permits the Chapter to exercise authorities contained with 26 N.N.C., Section 103, including land administration authority; and
3. The Houck Chapter has the authority to provide for, promote, preserve and protect the health, safety and welfare of its community members; and
4. The FRF funds must be incurred by December 31, 2024, meaning the Navajo Nation must obligate FRF funds by that date, and the period of performance runs until December 31, 2026, with all funded chapter projects must be completed by that date; and
5. All Chapter Projects have major impacts on the Houck Community, for increased demands for electrical/water services, old houses need major house wiring, and bathroom additions, with many families without bathroom facilities, and unable to be in compliance with COVID-19 protocols; and
6. The Houck Chapter seeks all resources to accommodate short and long-term major needs for the community related to infrastructure development and have listed the ARPA Chapter Projects, in compliance with CJN-29-22, Section 3: Delegate Regional Plan:
  1. *Housing Assistance Project* - \$560,000.00
  2. *Bathroom Addition Project* - \$705,000.00
  3. *House Wiring Project* - \$350,000.00
  4. *Rural Addressing Project* - \$150,000.00
7. Houck Chapter affirms that the Chapter will only use the awarded Fiscal Recovery Funds and implement the FRF Expenditure Plan in compliance with the ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations and policies.

#### NOW, THEREFORE, BE IT RESOLVED:

1. The Houck Chapter hereby accepts and approves the ARPA Allocation in the amount of \$1,760,467.90 for Houck Chapter Projects, and the Chapter's Expenditure Plans and Budgets, listed with CJN-29-22, Section 3: Delegate Regional Plan, in compliance with the reporting requirements, with monitoring and oversight by the Navajo Nation Fiscal Recovery Fund Office.
2. The Houck Chapter will only use the awarded Fiscal Recovery Funds in compliance with the ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations and policies.



## CERTIFICATION

We hereby certify that the foregoing resolution was considered at a duly called chapter meeting at Houck (Arizona), Navajo Nation, where a quorum was present, and was motioned by Lisa O'Keefe and seconded by Debra J. J. J. J., that same was passed by a vote of 14 in favor, 0 opposed, and 3 abstained this 16<sup>th</sup> day of March 2023.

Fred Footracer  
Fred Footracer, Chapter President

Virginia Barker  
Virginia Barker, Secretary/Treasurer

Ernest Hubbell  
Ernest Hubbell, Vice President

**HCR-021623-03: ACCEPTING AND APPROVING THE ARPA ALLOCATION IN THE AMOUNT OF \$1,760,467.90 FOR HOUCK CHAPTER PROJECTS, AND IMPLEMENTING THE EXPENDITURE PLANS AND REPORTING REQUIREMENTS, WITH MONITORING AND OVERSIGHT BY THE NAVAJO NATION FISCAL RECOVERY FUND OFFICE**



## HOUCK CHAPTER GOVERNANCE

P.O. Box 100, Houck AZ 86501 Phone: (928) 688-3074 Fax: (928) 688-3068  
 Board President: [Name] Chapter Manager: [Name]  
 Board Vice President: [Name] Board Secretary: [Name]  
 Board Treasurer: [Name] Board Member: [Name]

### Houck Chapter House-Wiring Project Budget Information

#### Total Project Budget

#### Houck Chapter House-Wiring Budget House-Wiring for Fifteen (15) Families

Expense	
Install new house wiring (the houses have old wiring that are deteriorating, corroding and could cause fires issues that could be dangerous).	\$ 150,000.00
Hire a licensed Electrical Contractor to wire & rewire fifteen (15) homes @ Contractor's cost.	\$ 100,000.00
Increase cost for electric wiring for additional materials & labor (\$9 linear foot of wall space plus the cost of the electrical panel @ \$2500). Rewiring and replacing the wiring along with the outlets, switches, panel and fixtures. The cost is high to rewire an older home with hard-to-access wires, panel upgrade, outlets and updated fixtures.	\$ 75,000.00
Administration Costs	\$ 25,000.00
Navajo Nation Tax @ 6%	\$ 10,000.00
<b>Total</b>	<b>\$ 350,000.00</b>

#### Budget Narrative:

Construction: The average range to wire a new home is between \$4000 to \$8000. The homeowner pays at least \$4000 for new wiring, panel, outlets and switches installed.

Services: Also based on costs incurred with similar projects.

Review Inspections: Required to meet all regulatory requirements.

Quality Control: Required to ensure house wiring will be of quality construction and meets the needs of the Project.

Administration: Based on costs incurred from similar projects.

#### Breakdown of Income Sources

Income Sources	
Income	
American Rescue Plan Act	\$ 350,000.00
<b>Total</b>	<b>\$ 350,000.00</b>